GUIDELINES FOR C.H. MUHAMMED KOYA SCHOLARSHIP 2025–26 (RENEWAL)

Objective

To support the education of female students belonging to notified minority communities (Muslim, Christian [all sects], Sikh, Buddhist, Jain, and Parsi) studying in Government or Government-aided institutions in Kerala.

The scholarship amount is as follows:

- ₹5,000 for graduate students
- ₹6,000 for postgraduate students
- ₹7,000 for students pursuing professional courses
- ₹13,000 for hostel stipend

Eligibility Criteria

- The scholarship is open to female students belonging to notified minority communities studying in undergraduate, postgraduate, or professional courses.

- Students who have been awarded the Scholarship under the scheme in the previous years and continuing the course in the current academic year (2nd year, 3rd year & 4th year respectively) are eligible to apply.

- The applicant must be a permanent resident of Kerala.

- The annual family income of the parent/guardian from all sources should not exceed ₹8 lakh. (Preference will be given to BPL candidates.)

- Students staying in Govt./Govt approved institutions /University approved hostels are eligible to apply for the hostel stipend.

How to Apply

1. Click on the link *www.mwdscholarship.kerala.gov.in*

2. Click on **"One-time registration."**

3. Login using username & password

4. Complete profile

5. Add qualification details

6. Click on Apply for scholarship.

7. Click on Final submit & download print

Documents to be Submitted by Applicants

- Printout of the online application registration form.

- Copy of the first page of the Bank Passbook in the applicant's own name (showing Name, Account Number, IFSC Code, and Branch Address).

- Copy of the mark list. If the mark list has not been received, an affidavit must be submitted.
- For hostel students: Certificate from the head of institution stating that the student is a hosteler.
- Income Certificate issued by the Village Officer

Instructions for Heads of Institutions

- The documents submitted by applicants must be verified online by the Head of the Institution or an officer designated by them (Verification).

- Applications that have been thoroughly verified must be approved online by the Head of the Institution (Approval).

- The Head of the Institution must verify the authenticity of all documents. If the previous year's examination results are not available,

an affidavit should be obtained and kept (sample affidavit attached).

- The Head of the Institution must ensure that all bank account details (Account Number, IFSC Code, Bank Name, and Branch) are correct. The Department will not be responsible for any rejection of scholarships due to incorrect details.

- Verification and approval of applications must be completed by the deadline specified in the notification.

- Government and Aided Institutions should retain the applications received in their institutions. These must be made available for inspection by the Minority Welfare Department whenever required.

Applications from students studying in self-financing institutions must be submitted by the Head of the Institution, either directly or by post, to: **The Director, Minority Welfare Department,4th Floor, Vikas Bhavan, Thiruvananthapuram – 695033.**

The timeline for submission of applications is as follows:

Last date for students to apply online	9.01.2026
Last date for submission of online registration printout and other related documents to the Head of Institution	12.01.2026
Last date for the Heads of Institutions to scrutinize the applications and give approval online	14.01.2026
Last date for the Heads of Institutions to send the approved applications to the Directorate of	17.01.2026

Minority Welfare,Thiruvanananthapuram

SABIN SAMEED IAS

Director